



Terms and Conditions

Project Mañana International (“PMI”) exist to share the gospel and break the cycle of poverty by investing in impoverished children, their families and communities through clean water, nutrition, education, and discipling projects. To support this mission, PMI organizes and leads mission trips for churches, schools, small groups, families, and individuals (hereinafter referred to as “Team”); which allow for the development of international relationships, partnerships, and networks that mutually benefit communities abroad and in the United States.

When engaging in a mission trip with PMI, you agree to accept and abide by the following Terms and Conditions; which are subject to change without notice.

Trip Fee, Registration Fee, and Payments:

The Trip Fee, Registration Fee, and payments made to PMI are non-refundable, but they may be transferable to an available future mission trip date; please see the “Mission Trip Transfer Policy” for further information. All payments must be made in US Dollars. Unless otherwise indicated by PMI, PMI is not responsible for ministry materials, medications, vaccinations, passports or baggage fees charged by the airlines. Failure to pay in full one calendar month prior to the trip start date will result in cancellation of the mission trip.

- Registration Fee of \$100 per person is due upon registration.
- At least 30% of the Team’s Trip Fee (not including airfare) is due three calendar months prior to the Team’s trip start date.
- The remaining Trip Fee balance is due (post-marked) no later than one calendar month prior to the trip start date.

Airfare and Payments

Airfare payments made to PMI are non-refundable or transferable. PMI will serve as the Team’s liaison with the airlines by pricing, booking, and managing the Team’s airfare. With prior approval from PMI, Teams can book and manage their own airfare directly with the airlines.

If there are 10 or more Team participants on the Team:

- PMI will reserve a “group airfare contract” with the airlines on behalf of the Team, and in the Team’s name, for the number of expected Team’s participants.
- The Team’s leader must confirm the number of actual Team participants on or before the Utilization Date.
- Full payment of the airfare amount and a color copy of each Team participant’s passport are due on or before the Booking Date.

If there are fewer than 10 Team participants on the Team:

- PMI will purchase individual tickets and airfare booking will take place immediately.
- Full payment of the airfare amount and a color copy of each Team participant’s passport are due on or before the Booking Date.

Mission Trip Transfer Policy:

Payments made to PMI are 100% non-refundable, but they may be transferable to an available future mission trip date within one year from the original mission trip date. If a mission trip is not taken within one year from the original mission trip date, the Team is subject to 100% forfeiture of payments made for the registered mission trip. Payments may not be transferred from one person to another. PMI is under no obligation to open a new trip date for any Team that desires to transfer from the original trip date to a future trip date. Any change from the original trip date requires the written consent of PMI, in its sole discretion. Without the written consent of PMI, the Team is subject to 100% forfeiture of payments made for the registered mission trip.

Mission Trip Cancellation Policy:

Cancellation made by a Team for any reason results in a forfeiture of the Registration Fee and payments made to PMI for the registered mission trip.

PMI reserves the right to cancel or postpone any Team’s mission trip for any or no reason and at any time in its sole discretion. If PMI cancels or postpones a Team’s mission trip, 100% of the payments made to PMI are transferable to an available mission trip in the same calendar year or the following calendar year.

Mission Trip Participant Change Policy:

A Team may change the number of its participants up to one calendar month prior to the mission trip start date. All such change requests must be submitted to PMI in writing. An increase in the number of a Team’s participants will be accommodated by PMI to the best of its ability, but PMI cannot guarantee any such accommodation.

If a decrease in the number of a Team’s participants occurs prior to one calendar month before the trip start date, any unpaid Trip Fees will be waived. Thereafter, 100% of the unpaid Trip Fee must be paid.

If a Team participant is unable to participate on a mission trip due to a medical emergency, PMI will allow the funds to be transferred to an available future mission trip date within one year from the original mission trip date with the receipt of a qualified medical doctor’s note from the Team participant.

Airfare Changes:

- Requests to ADD a Team participant(s) to a Team AFTER the Utilization Date are subject to availability by the airline and ticket prices will be quoted at current market rates (which may be higher or lower than the group contract rate for the Team)
- Requests to REMOVE a Team participant(s) AFTER the Utilization Date will be honored with no additional penalty.

Date	Print Name of Participant	Signature of Participant
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If participant is a minor (under 18):

Date	Print Name of Parent or Guardian	Signature of Parent or Guardian
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