Dear Potential Intern,

Thank you for your interest in Project Mañana International. Project Mañana is based in Santiago, Dominican Republic and has ministry sites in the communities of Villa Gonzalez & Cienfuegos. We also have discipleship ministry taking place in fifteen Dominican prisons. Project Mañana focuses on Discipleship through six Organizational Projects: Education Project, Nutrition Project, Clean Water Project, Timothy Project, Prison Project and Princess Project. You can learn more about each project by visiting www.projectmanana.org. We have long-term ministry supported by missionary staff and host short-term teams throughout the year. Summer interns play a critical role supporting both staff & short-term teams.

The application process for our summer internship program begins in October, with applications DUE by November 15th, and decisions made by early December. Please review this letter as it contains a general summer internship job description and an understanding of the requirements for summer interns. Also, visit our website to download the internship application which includes time and financial commitments, and provides a general overview of Project Mañana as a ministry. If you believe serving with Project Mañana would be a good fit for your skills and interests, then we encourage you to complete the application and send your information to info@projectmanana.org.

While serving as a summer intern, you will support the staff in duties managing the daily operation of the ministry, playing a support role with short-term teams and other reasonable tasks as requested. During your summer of service, you will perform various support and ministerial roles like, but not limited to:

- **Missionary Staff Support**
  - Shadow the missionary in their work and participate as requested
  - Provide assistance to missionary family
  - Participate in group activities unrelated to short-term teams (i.e. Campamento, special events in ministry communities)

- **Short-Term Team Support**
  - Prepare mission teams for the day
  - Prepare for and/or lead projects
  - Help mission team members engage with projects and play throughout the day
  - Prioritize and develop relationships by showing compassion, using active listening skills, being socially perceptive, and encouraging team members and staff
  - Provide translation (if applicable)

- **Guest House Hospitality**
  - Meal service support to food service staff (i.e. meal prep, meal clean-up, dishes)
  - Cleaning guest house after short-term teams
  - Maintaining the general cleanliness of guest house during short-term teams

- **Bible Study & Personal Devotion Time**
- **Participation in Weekly Missiology Training & Bible Study Groups**
- **Cultural Participation & Spanish Language Acquisition**
- **Giving Testimony & Purposeful Ministerial Interaction with Short-Term Teams**
- **Work Independently and In Groups**
Being a summer intern, spending six weeks in another country, requires a certain level of maturity. We ask that our interns have a clear understanding of and a commitment to Project Mañana’s Mission as found on our website.

Interns should:

- Clearly express a calling to serve in an international mission field
- Display leadership skills and personal maturity
- Display a spirit of strong stewardship (time, talent and resources), flexibility, teamwork, and a passion for learning
- Understand and be sensitive to those of other cultures, personalities, and skills
- Demonstrate high reliability through timeliness and execution of responsibilities
- Be proactive and demonstrate resilience by adapting to a constantly changing environment and schedule
- Demonstrate good judgment and discernment in decision making
- Handle conflict in an honoring and truthful manner

This job description is intended to convey essential information about the scope and requirements of the position. It is not intended to be an exhaustive list of qualifications, skills, duties or responsibilities associated with the role. Interns may be assigned tasks other than those specifically listed in this description in order to further the goals of the organization. Interns should also understand that they may be asked to perform appropriate tasks unrelated to short-term teams or to a main activity taking place. The role of a summer intern is to support the ministry, not to have the ministry flex to the desires of the summer intern.

At Project Mañana, we pride ourselves in being a family. A summer spent with us will be one of growth, new experiences and a chance to make an impact today for an eternal tomorrow. We look forward to receiving your application and if you have questions, please reach out.

God bless,

Marissa Dove
Intern Program Manager